



CALL FOR APPLICATIONS

Field Team Manager

Application deadline:	14 November 2023
Workplace:	Tripoli, Lebanon
Starting date:	01 January 2024

The Austrian Centre for Peace (ACP) seeks a consultant to serve as Field Team Manager for the implementation of a social cohesion and conflict prevention project in Tripoli, Lebanon. The project is jointly implemented by ACP in partnership with the International Fellowship of Reconciliation – Austria (IFOR), acting together as the Civil Peace Service Initiative (CPSI).

ROLES AND RESPONSIBILITIES

Field Team Management

- Supervise and manage the activities of the members of the Field Team, composed of up to 2 international experts and 2 local experts and staff.

Program Planning and Implementation

- Lead, with the support of the CPSI experts, the Field Teams strategy development, context analysis, and assessment, implementation mechanisms, activity planning, networking, and evaluation.

Context Monitoring and Analysis

- Implement a mechanism to monitor the socio-political context in Tripoli, and Lebanon as relates to the project objectives and activities, maintain situational awareness, regularly update the local project partners, and advise on necessary adaptations.
- Lead context analysis, and relevant assessment activities for the project.

Budgeting

- Ensure the use of project funds in line with the project budget, and financial regulations in accordance with donor requirements, and ensure proper flow of require administrative, accounting and financial information to the ACP Project Manager.


Project Partners Collaboration

- Closely collaborate and coordinate with local project partner organizations, on strategy development, context analysis, and assessment, implementation mechanisms, activity planning, networking, and evaluation, while maintaining a productive and mutually respectful relationship.

Austrian Centre for Peace (ACP)

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www.ac4p.at |  [ACP_Schlaining](https://twitter.com/ACP_Schlaining) |  [ACP.Schlaining](https://www.facebook.com/ACP.Schlaining)

Security Management

- Continually assess the security situation to ensure accurate awareness through an effective monitoring mechanism, and develop and update appropriate security and safety protocols to mitigate risk, react to developments, and adapt the project implementation appropriately.

Networking & Communication

- Develop and cultivate a broad network of interlocutors across social, political and economic sectors in Tripoli.
- Contribute to public communication activities of the project in Lebanon, and elsewhere..

Reporting

- Contribute to project reporting, in accordance with donor requirements.

REQUIREMENTS:

- Master's degree or equivalent in a relevant field or 2 years additional work experience in lieu of a Master's degree.. (essential).
- 5 years of work experience as a program, project or team manager.
- 5 years of experience in fragile and conflict-affected states as humanitarian, development, peacebuilding practitioner, including preferably in the Lebanese / Middle East contexts (essential).
- Two years of practical experience in working on peacebuilding or related fields (essential),
- Practical experience in working with donor organizations such as logframe handling, budgeting, monitoring, reporting (essential).
- Good understanding of the Lebanese context (essential),
- C2 skills in English, spoken and written (essential),
- Fluency in Arabic - Speaking and Reading (essential),
- Excellent leadership, teamworking skills and ability to lead, adapt and work under pressure (essential).
- Ability and readiness to be based in Tripoli Lebanon (essential).
- Practical experience in social cohesion, community mobilization and organization, as well as peacebuilding activities (desirable).
- Established networks in Lebanon (desirable).
- Experience in project communication (essential).

TERMS



Line Manager: The Field Team Manager will report to the Senior Project Manager.

Position Location: The position is based in Tripoli, Lebanon, for which a valid work permit is a prerequisite. Alternative arrangements, however, may be made in agreement with the CPSI.

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Start of Position: The successful applicant must be available and prepared to take up the position in Tripoli, Lebanon in January 2024.

Consultancy Terms:

- The position is on a consultancy basis for a 22-month term with the possibility of extension for a further 12 months.
- EURO 5,000.00/month. The consultant will be solely responsible for any taxes, social or health insurances dues owed to any public authority, and will be solely responsible for their private accommodation, private local and international travel and transportation, as well as living expenses.

Please send your application documents, consisting of a letter of motivation that outlines how the criteria for the position are matched, and a curriculum vitae, which must indicate nationality, and including the names and contact details of two referees, via email to ac4p@ac4p.at.



The deadline for applications is 14 November 2023 (CoB). Applications will be considered on a rolling basis. Only shortlisted applicants will be contacted for an interview. Delayed applications cannot be considered.

Austrian nationals and women applicants are especially encouraged to apply.

The Austrian Centre for Peace (ACP) is an independent, non-profit, and non-partisan organization. It is engaged in conflict resolution, capacity building and research. More information about the institute and its activities can be found on its website (www.ac4p.at).

The International Fellowship for Reconciliation – Austria (IFOR) connects peace activism with peace policy, teaching and engaging the theoretical and spiritual principles, as well as the practical methods of active non-violence. For information please visit (www.versoehnungsbund.at)

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